

WHO HANDLES WHAT IN NISD

What?	Department Responsible	Responsible Party & Title	Phone Number
Accountability (School Rating System)	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
ACT (American College Testing)	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
ADA (Americans with Disabilities Act)	C&I	Micah Gierkey, Director of Special Education	(817) 215-0985
ADA (Average Daily Attendance)	C&I	Lynn Snead, PEIMS Coordinator	(817) 215-0100
Address Change (Employees)	AS	Nona Leek, Human Resources Assistant	(817) 215-0168
Address Change (Students):	Individual Schools		
	Elementary	Campus Office Manager	
	Secondary	Campus Registrars	
Administrative Regulations	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Adult Night Classes	C&I	CyLynn Braswell, Executive Director of CTE, Post Secondary Readiness	(817) 215-0273
Advanced Placement Courses (AP)	C&I	Audra Rowell, Coordinator of Advanced Academics	(817) 215-0067
Advertising (Marquee)	FP&C	Lauryn Amador, Assistant for the Director of Maintenance	(817)215-0020
AESOP	AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137
Affirmative Action	AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137
After-School Childcare Program (Champions)	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
After-School Enrichment Programs	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Air Conditioning	FP&C	Jim Sadler, Director of Maintenance	(817) 215-0020
Alarms	FP&C	Jim Sadler, Director of Maintenance	(817) 215-0020
Alert-Line (Employee)	FP&C	Mike Conklin, Coordinator of Security	(817) 215-0049
Alternative School (Denton Creek)	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Alumni	NEF	David Hester, Exec Director of NISD Education Foundation	(817) 215-0173
Anonymous E-Alert	FP&C	Mike Conklin, Coordinator of Security	(817) 215-0049
Annuities	AS	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0096
Application System	AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137
Applitrack	AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137
Appraisals	AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137

WHO HANDLES WHAT IN NISD

ARD (Admission - Review - Dismissal)	C&I	Micah Gierkey, Director of Special Education	(817) 215-0985
Art	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Assessments (TAKS/STAAR)	C&I	Jodi Pafford, Coordinator of Assessments	(817) 215-0083
Athletics Eligibility	C&I	Gary Prescott, Director of Athletics	(817) 698-1041
Atomic Learning	TECH	Cara Carter, Director of Instructional Technology	(817) 215-0046
Attendance Laws	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Attendance Zones	FP&C	Tim McClure, District Architect and Planner	(817) 215-0136
Auction Information (Obsolete Equipment)	FIN	Mark Vechione, Director of Purchasing & Contract Management	(817) 215-0123
Audiovisual Equipment	TECH	Helpdesk	(817) 698-1000
Background Checks	FP&C	Melissa Webb, Safety and Security Assistant	(817) 215-0066
Band	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Bilingual Education	C&I	Suzie McNeese, Ed.D., Director of Student Services	(817) 215-0982
Board of Trustees	SUPT	Jennifer Carlisle, Exec Assistant to the Superintendent	(817) 215-0030
Board of Trustees Agenda	SUPT	Jennifer Carlisle, Exec Assistant to the Superintendent	(817) 215-0030
Board Policy	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Bond Program	COMM	Emily Conklin, Director of Communications	(817) 215-0171
Booster Clubs	COMM	Emily Conklin, Director of Communications	(817) 215-0171
Budgets	FIN	Jon Graswich, Associate Superintendent for Business and Operations	(817) 215-0025
Building Rental (Facility Use)	FP&C	DeYon Moore, Assistant for Facilities, Planning, & Construction	(817) 215-0090
Bullying Prevention Program	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Bus Driver Complaints:			
	Durham Transportation	Richard Lindell, Durham Transportation	(817) 698-1053
	FIN	Dana Chandler, Outsourced Operations Manager	(817) 215-0190
Bus Schedules:			
	Durham Transportation	LaVeeda Colston, Durham Transportation	(817) 698-1053
	FIN	Dana Chandler, Outsourced Operations Manager	(817) 215-0190
Bus Transportation and Routes:			
	Durham Transportation	LaVeeda Colston, Durham Transportation	(817) 698-1053
	FIN	Dana Chandler, Outsourced Operations Manager	(817) 215-0190
Business/Community Engagement	COMM	Jerry Cantu, Communications & Community Engagement Coordinator	(817) 215-0056
Calendar Committee	C&I	Stephanie Espinosa, Ed.D., Exec Director of Curriculum & Staff Develop	(817) 215-0021
Career and Technical Education (CTE)	C&I	CyLynn Braswell, Executive Director of CTE, Post Secondary Readiness	(817) 215-0273

WHO HANDLES WHAT IN NISD

Certification	AS	Brenda Withers, Certification Officer	(817) 215-0108
Certification (Vocational)	C&I	CyLynn Braswell, Executive Director of CTE, Post Secondary Readiness	(817) 215-0273
Champions After-School Childcare Program	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Child Abuse:			
By Employee	AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137
By Other	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Child Find	C&I	Shana Martin, Secretary for Special Education	(817) 215-0075
College Board Examinations	C&I	Kyle Seipp, Director of Career & College Readiness	(817) 215-0013
College Testing	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
Compensatory Education	C&I	Suzie McNeese, Ed.D., Director of Student Services	(817) 215-0981
Computer Discounts (Employee Perks)	COMM	Phil Beckman, Partners in Education Specialist	(817) 215-0172
Credit by Exam	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
Curriculum	C&I	Stephanie Espinosa, Ed.D., Exec Director of Curriculum & Staff Develop	(817) 215-0021
Custodial Staff:			
	FP&C	Kelley Lewis, ABM	(469) 989-8083
	FP&C	Jim Sadler, Director of Maintenance	(817) 215-0019
Discipline Alternative Education Programs	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Discipline Coding	C & I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Discrimination Complaints	AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137
District and School Fast Facts	COMM	Emily Conklin, Director of Communications	(817) 215-0171
District Education Improvement Council (DEIC)	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
District Procedures	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Drama Tournaments	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Drill Squads	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Driver's Education	C&I	CyLynn Braswell, Executive Director of CTE, Post Secondary Readiness	(817) 215-0273
Dropout Prevention	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Drug Prevention Program	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Durham Transportation	Durham Transportation	LaVeeda Colston, Durham Transportation	(817) 698-1053
Early Childhood	C&I	Deanne Colley, Coordinator for Early Childhood Education	(817) 215-0198
Eduphoria	TECH	Helpdesk	(817) 698-1000
Elections	AS	Briana Nail, Admin Asst to Asst Supt for Admin Services/Elections Coord.	(817) 215-0029
Elevator Codes	FP&C	Lauryn Amador, Assistant for the Director of Maintenance	(817) 215-0020

WHO HANDLES WHAT IN NISD

eFinance Plus	TECH	Scott Van Hoeven, eFinance Plus Coordinator for Business	(817) 215-0076
Employee Evaluations	AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137
Employee Assistance Program	AS	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0096
Employee Benefits	AS	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0096
Employee ID Badges	FP&C	Melissa Webb, Safety and Security Assistant	(817) 215-0066
Employment	AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137
Employment Verification	FIN	Donna Kemper, Payroll Supervisor	(817) 215-0193
e-News (E-Newsletter)	COMM	Emily Conklin, Director of Communications	(817) 215-0171
Enrollment Data	TECH	Julie Meek, eSchool Plus Coordinator for Students	(817) 215-0987
E-Rate Compliance	TECH	America Gathings, Secretary for Technology	(817) 698-1002
Extended-Year Services	C&I	Micah Gierkey, Director of Special Education	(817) 215-0985
Facility Use	FP&C	DeYon Moore, Assistant for Facilities, Planning, & Construction	(817) 215-0090
Federal Programs	C&I	Marta Smith, Federal Programs Specialist	(817) 215-0012
Fines (student/books):	Individual Schools		
		Byron Nelson HS	(817) 698-5603
		Northwest HS	(817) 215-0340
		Steele AHS	(817) 698-5800
Flags/Flagpoles	Individual Schools	Campus Office Manager	
Food Service:			
	Food Services	Tiffany Rogers, Aramark	(817) 215-0007
	FIN	Dana Chandler, Outsourced Operations Manager	(817) 215-0190
Foreign Exchange Students	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Free/Reduced Price Lunch, Breakfast:			
	Food Services	Tiffany Rogers, Aramark	(817) 215-0007
	FIN	Dana Chandler, Outsourced Operations Manager	(817) 215-0190
GED	C&I	CyLynn Braswell, Executive Director of CTE, Post Secondary Readiness	(817) 215-0273
General Information	COMM	Emily Conklin, Director of Communications	(817) 215-0171
Gifted and Talented	C&I	Audra Rowell, Coordinator of Advanced Academics	(817) 215-0067
Graduation Policy/Requirements	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Grants (Innovative Teaching)	NEF	David Hester, Exec Director of NISD Education Foundation	(817) 215-0173
Hazardous Materials	FP&C	Jim Sadler, Director of Maintenance	(817) 215-0020
Home Schooling	C&I	Suzie McNeese, Ed.D., Director of Student Services	(817) 215-0981

WHO HANDLES WHAT IN NISD

Homebound or Hospital-bound:			
Special Education	C&I	Micah Gierkey, Director of Special Education	(817) 215-0985
General Education	C&I	Suzie McNeese, Ed.D., Director of Student Services	(817) 215-0981
Homeless Students	C&I	Suzie McNeese, Ed.D., Director of Student Services	(817) 215-0981
IEP (Individualized Educational Program)	C&I	Micah Gierkey, Director of Special Education	(817) 215-0985
Immunizations (Students)	C&I	Tricia Atzger-John, RN	(817) 698-1818
Insurance	AS	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0096
Improvement Plans:			
District	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Campus (Elementary)	C&I	Michael Griffin, Ed.D., Exec Director for Elementary Education	(817) 215-0981
Campus (Secondary)	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Compensatory Education	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Instructional Technology	TECH	Cara Carter, Director of Instructional Technology	(817)215-0048
Internet	TECH	Helpdesk	(817) 698-1000
Job Fairs	AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137
Junior Achievement	COMM	Jerry Cantu, Communications & Community Engagement Coordinator	(817) 215-0056
Landscaping (reports of neglect, etc.)	FP&C	Jim Sadler, Director of Maintenance	(817) 215-0020
Leadership NISD	COMM	Emily Conklin, Director of Communications	(817) 215-0171
Leave Balances (Vacation and Personal)	AS	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0096
Legal	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Libraries	C&I	Sunni Johnson, Ph.D., Coordinator of Elementary Language Arts	(817) 215-0113
Library Book Orders	C&I	Sunni Johnson, Ph.D., Coordinator of Elementary Language Arts	(817) 215-0113
Lights (building lights left on)	FP&C	Lauryn Amador, Assistant for the Director of Maintenance	(817) 215-0020
Lights (signal malfunctions)	FP&C	Lauryn Amador, Assistant for the Director of Maintenance	(817) 215-0020
Long Range Facilities Plan	FP&C	Tim McClure, District Architect and Planner	(817) 215-1036
Mailing Service Maintenance	FP&C	Melissa Webb, Safety and Security Assistant	(817) 215-0066
Maintenance Emergency Line	FP&C	On-Call FPC Personnel	(817) 215-0999
Migrant Students	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Music	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
New Teacher Training	C&I	Stephanie Espinosa, Ed.D., Exec Director of Curriculum & Staff Develop	(817) 215-0021
News Media	COMM	Emily Conklin, Director of Communications	(817) 215-0171
Night Classes (Adult)	C&I	CyLynn Braswell, Executive Director of CTE, Post Secondary Readiness	(817) 215-0273

WHO HANDLES WHAT IN NISD

NISD Education Foundation (NEF)	NEF	David Hester, Exec Dir of NISD Education Foundation	(817) 215-0173
NISD Social Network	COMM	Emily Conklin, Director of Communications	(817) 215-0171
NISD Web Portal	COMM	Emily Conklin, Director of Communications	(817) 215-0171
Obsolete/Surplus Equipment	FP&C	Jim Sadler, Director of Maintenance	(817) 215-0020
Online Enrollment:			
Campus Technical Support	TECH	Julie Meek, eSchool Plus Coordinator for Students	(817) 215-0987
Campus Technical Support	TECH	Mayda Duron, Student Data Services Application Analyst	(817) 215-0059
Parents Technical Support	Individual Schools		
Online Gradebook	TECH	Julie Elder, Student Data Services Application Analyst	(817) 215-0063
Open-Records Requests (PIA)	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Orchestra	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Outdoor Learning Center	C&I	Amy Hollenshead, Coordinator for Outdoor Learning Center	(817) 698-1815
PTA (Parent-Teacher Association) Local Units			
Local Campus Units	Individual Schools		
Council of PTA	COMM	Phil Beckman, Partners in Education Specialist	(817) 215-0172
Parent/Student Home Access Center (Tech Support)	TECH	Julie Elder, Student Data Services Application Analyst	(817) 215-0063
Parental Involvement (PTA, Volunteerism)	COMM	Phil Beckman, Partners in Education Specialist	(817) 215-0172
Partners In Education			
	COMM	Phil Beckman, Partners in Education Specialist	(817) 215-0172
	COMM	Jerry Cantu, Communications & Community Engagement Coordinator	(817) 215-0056
Passwords (Network):	TECH	Helpdesk	(817) 698-1000
Payroll	FIN	Stacia Robbins, Payroll Clerk	(817) 215-0097
PEIMS	C&I	Lynn Snead, PEIMS Coordinator	(817) 215-0100
Policies & Administrative Regulations	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Pregnancy Program	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Prekindergarten Program	C&I	Deanne Colley, Coordinator for Early Childhood Education	(817) 215-0198
Professional Development	C&I	Stephanie Espinosa, Ed.D., Exec Director of Curriculum & Staff Develop	(817) 215-0021
Professional Visits (District)	C&I	Stephanie Espinosa, Ed.D., Exec Director of Curriculum & Staff Develop	(817) 215-0021
Proof of Enrollment:	Individual Schools		
	Elementary	Campus Office Manager	
	Secondary	Campus Registrars	

WHO HANDLES WHAT IN NISD

Property Taxes:			
	Denton County	Denton Central Appraisal District	(940) 349-3500
	Tarrant County	Tarrant Appraisal District	(817) 284-0024
	Wise County	Wise County Appraisal District	(940) 627-3081
Psychological Services	C&I	Micah Gierkey, Director of Special Education	(817) 215-0985
Psychologists (School)	C&I	Micah Gierkey, Director of Special Education	(817) 215-0985
Public Information	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Publications	COMM	Emily Conklin, Director of Communications	(817) 215-0171
Reckless Driving of NISD Vehicles	FP&C	Jim Sadler, Director of Maintenance	(817) 215-0020
Records Requests (Student)	SUPT	Kristi Little, Records Management Officer	(817) 215-0074
Records Retention	SUPT	Kristi Little, Records Management Officer	(817) 215-0074
Registration:	Individual Schools		
	Elementary	Campus Office Manager	
	Secondary	Campus Registrars	
Regular Review and Analysis of Budgets	FIN	Jon Graswich, Associate Superintendent for Business and Operations	(817) 215-0025
Requisitions (SAP)	FIN	Mark Vechione, Director of Purchasing & Contract Management	(817) 215-0123
Research and Survey Requests	COMM	Emily Conklin, Director of Communications	(817) 215-0171
Reservations (Conference Rooms)	SUPT	Administrative Building Receptionist	(817) 215-0000
Retirement	AS	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0096
Safety and Security	FP&C	Mike Conklin, Coordinator of Security	(817) 215-0049
SAT (Scholastic Aptitude Test)	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
Scholarships	Individual Schools School Counselors		
School Complaints:			
	Elementary	C&I	Michael Griffin, Ed.D., Exec Director for Elementary Education
	Secondary	C&I	Logan Faris, Exec Director for Secondary Education
School Improvement Plans/Waivers:			
	Elementary	C&I	Michael Griffin, Ed.D., Exec Director for Elementary Education
	Secondary	C&I	Logan Faris, Exec Director for Secondary Education
School Messenger (Account Assistance)	COMM	Emily Conklin, Director of Communications	(817) 215-0171
School Messenger (Incorrect Numbers):	Individual Schools		
	Elementary	Campus Office Manager	
	Secondary	Campus Registrars	

WHO HANDLES WHAT IN NISD

School Resource Officer		FP&C	Mike Conklin, Coordinator of Security	(817) 215-0049
School Transfers:				
	Elementary	C&I	Michael Griffin, Ed.D., Exec Director for Elementary Education	(817) 215-0981
	Secondary	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
School Zone Flashing Lights		FP&C	Mike Conklin, Coordinator of Security	(817) 215-0049
Section 504		C&I	Suzie McNeese, Ed.D., Director of Student Services	(817) 215-0981
Service Pins		COMM	Emily Conklin, Director of Communications	(817) 215-0171
Sexual Harassment Complaints		AS	Kim Caley, Ed.D., Asst Supt for Administrative Services	(817) 215-0137
Signal Light Malfunctions		FP&C	Jim Sadler, Director of Maintenance	(817) 215-0020
Social Workers (CIS) (Student Services Counseling)		C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Speakers Bureau		COMM	Phil Beckman, Partners in Education Specialist	(817) 215-0172
Special Education		C&I	Micah Gierkey, Director of Special Education	(817) 215-0985
Speech Tournaments		C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Sprinkler Heads, Broken		FP&C	Lauryn Amador, Assistant for the Director of Maintenance	(817) 215-0020
STAAR (State of Texas Assessment of Academic Read		C&I	Jodi Pafford, Coordinator of Assessments	(817) 215-0083
Stadium Information		C&I	Gary Prescott, Director of Athletics	(817) 698-1041
Strategic Plan		SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Student Records & Records Requests		SUPT	Kristi Little, Records Management Officer	(817) 215-0074
Student Mentoring		COMM	Phil Beckman, Partners in Education Specialist	(817) 215-0172
Student Teaching		AS	Briana Nail, Admin. Asst. to the Asst. Supt. Of Admin. Services	(817) 215-0029
Student Transfers:				
	Elementary	C&I	Michael Griffin, Ed.D., Exec Director for Elementary Education	(817) 215-0981
	Secondary	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Subpeona (Appear/Testify):		SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Subpeona (Student Records)		SUPT	Kristi Little, Records Management Officer	(817) 215-0074
Substitute Teachers		AS	Steve Cofer, Human Resources Coordinator	(817) 215-0164
Summer School		C&I	Suzie McNeese, Ed.D., Director of Student Services	(817) 215-0981
Surveys (District)		COMM	Emily Conklin, Director of Communications	(817) 215-0171
Teacher Mentoring and Coaching		C&I	Stephanie Espinosa, Ed.D., Exec Director of Curriculum & Staff Develop	(817) 215-0021
Technical Support		TECH	Helpdesk	(817) 698-1000
Technology Plan		TECH	Adam Feind, Chief Technology Officer	(817) 215-0102
Technology Repairs		TECH	Helpdesk	(817) 698-1000

WHO HANDLES WHAT IN NISD

Testing, Student	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
Texas Scholars	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Textbook Adoption	C&I	Stephanie Espinosa, Ed.D., Exec Director of Curriculum & Staff Develop	(817) 215-0149
Theatre	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Tip-Line (Parent/Student)	FP&C	Mike Conklin, Coordinator of Security	(817) 215-0049
Title I Programs	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Title IX Coordinator	FP&C	Gary Gindt, Ed.D., Executive Director of Safety and Security	(817) 215-0064
Training (Professional Development)	C&I	Stephanie Espinosa, Ed.D., Exec Director of Curriculum & Staff Develop	(817) 215-0021
Transcripts	SUPT	Kristi Little, Records Management Officer	(817) 215-0074
Translation and Interpreting (Spanish Language)	SUPT	Jennifer Carlisle, Exec Assistant to the Superintendent	(817) 215-0030
Transportation:			
	Durham Transportation	LaVeeda Colston, Durham Transportation	(817) 698-1053
	FIN	Dana Chandler, Outsourced Operations Manager	(817) 215-0190
University Interscholastic League	C&I	Audra Rowell, Coordinator of Advanced Academics	(817) 215-0067
University Interscholastic League	C&I	Gary Prescott, Director of Athletics	817698-1041
Verification of Enrollment (Student Drivers License):	Individual Schools		
	Byron Nelson HS		(817) 698-5603
	Northwest HS		(817) 215-0340
	Steele AHS		(817) 698-5800
Vocational Programs	C&I	CyLynn Braswell, Executive Director of CTE, Post Secondary Readiness	(817) 215-0273
Volunteers in Public Schools (VIPS)	COMM	Phil Beckman, Partners in Education Specialist	(817) 215-0172
Waivers	C&I	Jennifer Alexander, Ed.D., Exec Director of Student Services	(817) 215-0079
Weather Hot Line (School Closings)	COMM	Emily Conklin, Director of Communications	(817) 215-0171
Web Site (Campus Support)	COMM	Melissa Shawn, Communication & Web Specialist	(817) 215-0175
Web Site (District Support)	COMM	Rachel Bobbitt, Communication & Multi Media Specialist	(817) 215-0175
Workers' Compensation/Unemployment	AS	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0096