

**WHO TO CALL**

<b>What?</b>	<b>Department Responsible</b>	<b>Responsible Party &amp; Title</b>	<b>Phone Number</b>
Accountability (School Rating System)	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
ACT (American College Testing)	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
ADA/504 (Americans with Disabilities Act)	C&I	Victoria Cole, District 504/At-Risk Coordinator	(817) 698-1067
ADA (Average Daily Attendance)	C&I	Jennifer Allen, PEIMS Coordinator	(817) 215-0933
Address Change (Employees)	HR	Nona Leek, Human Resources Assistant	(817) 215-0168
Address Change (Students):	Individual Schools		
	Elementary	Campus Office Manager	
	Secondary	Campus Registrars	
Administrative Regulations	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Adult Night Classes	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
Advanced Placement Courses (AP)	C&I	Audra Rowell, Coordinator of Advanced Academics	(817) 215-0067
Advertising (marquees, signage, stadiums)	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
AESOP	HR	Linda Savell, Substitute Specialist	(817) 215-0137
Affirmative Action	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0004
After-School Childcare Program (AlphaBest)	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043
After-School Enrichment Programs	C&I	Laurie Adams, Administrative Assitant for Student Services	(817) 215-0079
Air Conditioning	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
Alarms	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
Alert-Line (Employee)	FAC	Mike Conklin, Director of Safety and Security	(817) 215-0049
Alternative School (Denton Creek)	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Alumni	NEF	Alyssa Edstrom, Community Relations Specialist	(817) 215-0084
Anonymous E-Alert	FAC	Mike Conklin, Director of Safety and Security	(817) 215-0049
Annual Required Training	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0968
Annuities	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071
Applitrack (Application System & Job Postings)	HR	Amy Cook, Human Resources Specialist	(817) 215-0225
ARD (Admission - Review - Dismissal)	C&I	Micah Gierkey, Director of Special Education	(817) 215-0075
Art	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Assessments (TAKS/STAAR)	C&I	Leslie Russell, Coordinator of Assessments	(817) 215-0083
Athletics Eligibility	C&I	George Lutkenhaus, Director of Athletics	(817) 698-1041
Attendance Laws	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
Attendance Zones	FAC	Tim McClure, Assistant Superintendent for Facilities	(817) 215-0136
Auction Information (Obsolete Equipment)	FIN	Mark Vechione, Exec. Director of Purchasing & Outsourced Operations	(817) 215-0123
Audiovisual Equipment	TECH	Helpdesk	(817) 698-1000
AVID	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0968
Background Checks	HR	Tracy Schutz, Risk Management Specialist	(817) 215-0043
Band	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159

## WHO TO CALL

Bilingual & World Language Education	C&I	Veronica Law, Coordinator for Bilingual & World Languages	(817) 698-1030
Board of Trustees	SUPT	Jennifer Carlisle, Exec Assistant to the Superintendent	(817) 215-0030
Board of Trustees Agenda	SUPT	Jennifer Carlisle, Exec Assistant to the Superintendent	(817) 215-0030
Board Policy	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Bond Program	FAC	Tim McClure, Assistant Superintendent for Facilities	(817) 215-0136
Booster Clubs	C&I	George Lutkenhaus, Director of Athletics	(817) 698-1041
Budgets	FIN	Brian Carter, Chief Financial Officer	(817) 215-0041
Building Rental (Facility Use)	FAC	DeYon Moore, Admin. Assistant to the Exec. Director of Planning	(817) 215-0090
Bullying Prevention Program	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Bus Dispatch:			
	Reliant Transportation	Jami McClellan, Dispatcher	(817) 698-1060
	Reliant Transportation	Lacy Armstrong, Dispatcher	(817) 698-1057
	Reliant Transportation	Genie Bruton, Dispatcher	(817)698-1063
Bus Driver Complaints:			
	Reliant Transportation	Dana Chandler, Vice President Operations	(817) 698-1059
	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043
Bus Schedules:			
	Reliant Transportation	Dee Wesolowski, Lead Router	(817) 698-1052
	Reliant Transportation	Sharon Berry, Router	(817) 698-1056
Bus Video & Student Discipline:			
	Reliant Transportation	Jami McClellan, Dispatcher	(817) 698-1060
	Reliant Transportation	Dana Chandler, Vice President Operations	(817) 698-1059
Business/Community Engagement	COMM	Jerry Cantu, Director of Communications & Community Engagement	(817) 215-0056
Calendar Committee	C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021
Career and Technical Education (CTE)	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
Certification:			
	HR	Brenda Withers, Human Resources Specialist	(817) 215-0108
	HR	Amy Cook, Human Resources Specialist	(817) 215-0225
Certification (Vocational)	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
Child Abuse (By Employee or by Other)	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Child Find	C&I	Stacy White, Child Find Coordinator	(817) 215-0906
Cognos	TECH	Julie Elder, Data Architect	(817) 215-0063
College Board Examinations & Testing	C&I	Bobby Morris, Director of Career & College Readiness	(817) 215-0013
Compensatory Education	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
Employee Perks Program	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Credit by Exam	C&I	Melissa DeSimone, Ed.D., Director of Research, Assessments & Account.	(817) 215-0083
Curriculum	C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021
Custodial Staff:			
	FAC	Kelley Lewis, ABM	(469) 989-8083
	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043

## WHO TO CALL

Discipline Alternative Education Programs	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Discipline Coding	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
<b>Discrimination Complaints:</b>			
	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0004
	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0968
District and School Fast Facts	COMM	Jerry Cantu, Director of Communications & Community Engagement	(817) 215-0056
District Education Improvement Council (DEIC)	C&I	Ryder Warren, Ed.D., Superintendent of Schools	(817) 215-0030
District Procedures	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Drama Tournaments	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Drill Squads	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Dropout Prevention	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Dual Credit	C&I	Bobby Morris, Director of Career & College Readiness	(817) 215-0013
Dyslexia	C&I	RuthAnn Beagle, District Dyslexia Teacher	(817) 698-6656
Drug Prevention Program	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Early Childhood	C&I	Deanne Colley, Coordinator for Early Childhood Education	(817) 215-0198
Edugence	C&I	Amanda Piper-McClure, Instructional Resource & Technology Manager	(817) 215-0146
Elections	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Elevator Codes	FAC	Lauryn Graham, Admin. Assistant to the Exec. Director of Facilities	(817) 215-0194
<b>eFinance Plus/eSchool Data Intergration:</b>			
	TECH	Julie Elder, Data Architect	(817) 215-0063
	TECH	Michael Newton, Data Architect Programmer	(817) 215-0076
Employee Evaluations	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0004
Employee Assistance Program	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071
Employee Benefits	HR	Cheryl Kacvinsky, Benefits Specialist	(817) 215-0096
Employee ID Badges	FAC	Melissa Webb, Safety and Security Specialist	(817) 215-0066
Employment	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0004
Employment Verification	HR	Nona Leek, Human Resources Assistant	(817) 215-0168
e-News (E-Newsletter)	COMM	Melissa Shawn, Communications and Web Specialist	(817) 215-0135
Enrollment Data	TECH	Julie Meek, Director of Student Data Services	(817) 215-0987
E-Rate Compliance	TECH	Kimeree Tarver, Secretary for Technology	(817) 698-1002
Extended-Year Services	C&I	Stacey Parker, Special Education Supervisor	(817) 215-0036
Facility Use	FAC	DeYon Moore, Admin. Assistant to the Exec. Director of Planning	(817) 215-0090
Federal Programs	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
Field Trips (Bus Transportation)			
	Reliant Transportation	Genie Bruton, Dispatcher	(817) 698-1063
	Reliant Transportation	Lacy Armstrong, Dispatcher	(817) 698-1057
<b>Fines (student/books):</b>	<b>Individual Schools</b>		
		Byron Nelson HS	(817) 698-5603
		Northwest HS	(817) 215-0340
		Steele AHS	(817) 698-5800
Flags/Flagpoles	Individual Schools	Campus Office Manager	

## WHO TO CALL

<b>Food Service:</b>			
	Food Services	Christina Day, Aramark	(817) 215-0007
	Food Services	Timothy Tran, General Manager Aramark	(817) 215-0005
	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043
Foreign Exchange Students	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Foster Care	C&I	Victoria Cole, District 504/At-Risk Coordinator	(817) 698-1067
<b>Free/Reduced Price Lunch, Breakfast:</b>			
	Food Services	Christina Day, Aramark	(817) 215-0007
	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043
GED	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
General Information	COMM	Jerry Cantu, Director of Communications & Community Engagement	(817) 215-0056
Gifted and Talented	C&I	Audra Rowell, Coordinator of Advanced Academics	(817) 215-0067
Graduation Policy/Requirements	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
Grants (Innovative Teaching)	NEF	Alyssa Edstrom, Community Relations Specialist	(817) 215-0084
Guest Educators (Substitutes)	HR	Linda Savell, Substitute Specialist	(817) 215-0137
Hazardous Materials	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
<b>Home Schooling:</b>			
	Elementary	C&I	Kim Becan, Exec Director for Elementary Education
	Secondary	C&I	Logan Faris, Exec Director for Secondary Education
			(817) 215-0080
<b>Homebound or Hospital-bound:</b>			
	Special Education	C&I	Kristina Kelly, Special Education Supervisor
	General Education	C&I	Victoria Cole, District 504/At-Risk Coordinator
			(817) 698-1067
Homeless Students	C&I	Victoria Cole, District 504/At-Risk Coordinator	(817) 698-1067
IEP (Individualized Educational Program)	C&I	Micah Gierkey, Director of Special Education	(817) 215-0985
Immunizations (Students)	C&I	Rebecca Dellaccio-Bazley, District Health Services Coordinator	(817) 698-1271
Insurance	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071
<b>Improvement Plans:</b>			
	District	SUPT	Angela Scott, Public Affairs Coordinator
	Campus (Elementary)	C&I	Kim Becan, Exec Director for Elementary Education
	Campus (Secondary)	C&I	Logan Faris, Exec Director for Secondary Education
	Compensatory Education	C&I	Carri Eddy, Ed.D., Executive Director of Student Services
			(817) 215-0079
Instructional Technology	TECH	Cara Carter, Executive Director of Technology Division	(817)215-0048
Internet	TECH	Helpdesk	(817) 698-1000
Job Fairs	HR	Eric Drewery, Director of Human Resources	(817) 215-0164
Junior Achievement	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Landscaping (reports of neglect, etc.)	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
Leadership NISD	COMM	Jerry Cantu, Director of Communications & Community Engagement	(817) 215-0056
Leave Balances (Vacation and Personal)	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071
Legal	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Libraries	C&I	Sunni Johnson, Ph.D., Coordinator of Elementary Language Arts	(817) 215-0113
Library Book Orders	C&I	Sunni Johnson, Ph.D., Coordinator of Elementary Language Arts	(817) 215-0113
Lights (building lights left on)	FAC	Lauryn Graham, Admin. Assistant to the Exec. Director of Facilities	(817) 215-0194
Lights (signal malfunctions)	FAC	Lauryn Graham, Admin. Assistant to the Exec. Director of Facilities	(817) 215-0194

## WHO TO CALL

Long Range Facilities Plan	FAC	Tim McClure, Assistant Superintendent for Facilities	(817) 215-0136
Mailing Service Maintenance	FAC	Melissa Webb, Safety and Security Specialist	(817) 215-0066
Maintenance Emergency Line	FAC	On-Call FPC Personnel	(817) 215-0999
Migrant Students	C&I	Laurie Adams, Admin. Asst. to the Exec. Director of Student Services	(817) 215-0079
Music	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
New Teacher Training	C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021
News Media	COMM	Jerry Cantu, Director of Communications & Community Engagement	(817) 215-0056
Night Classes (Adult)	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
Northwest Education Foundation (NEF)	NEF	Alyssa Edstrom, Community Relations Specialist	(817) 215-0084
NISD Social Network	COMM	Jerry Cantu, Director of Communications & Community Engagement	(817) 215-0056
NISD Website	COMM	Melissa Shawn, Communication & Web Specialist	(817) 215-0135
Obsolete/Surplus Equipment	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
<b>Online Enrollment:</b>			
Elementary Campus Technical Support	TECH	Mayda Duron, Student Data Services Application Analyst	(817) 215-0059
Secondary Campus Technical Support	TECH	Shari Brasher, Student Data Services Application Analyst	(817) 215-0104
Parent Technical Support	TECH	Help Line	(817) 698-1099
<b>Online Gradebook:</b>			
	TECH	Mayda Duron, Student Data Services Application Analyst	(817) 215-0059
	TECH	Shari Brasher, Student Data Services Application Analyst	(817) 215-0104
Online Learning (Edgenuity)	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0968
Online Payments	FIN	Kimberly McGreger, Payment Solutions Manager	(817) 698-1024
Open-Records Requests (PIA)	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Orchestra	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Outdoor Learning Center	C&I	Sarah Stewart, Executive Director of Planning	(817) 215-0086
<b>PTA (Parent-Teacher Association) Local Units</b>			
Local Campus Units	Individual Schools		
Council of PTA	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
<b>Parent/Student Home Access Center (Tech Support):</b>			
Elementary	TECH	Mayda Duron, Student Data Services Application Analyst	(817) 215-0059
Secondary	TECH	Shari Brasher, Student Data Services Application Analyst	(817) 215-0104
Parental Involvement (Volunteers, Mentors)	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Parents as Teachers	C&I	Cynthia Elliott, Family, Parenting & Outreach Facilitator	(817) 698-1343
Partners In Education	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Passwords (Network)	TECH	Helpdesk	(817) 698-1000
Payroll	FIN	Cayla Douthitt, Payroll Assistant	(817) 215-0097
PEIMS	C&I	Jennifer Allen, PEIMS Coordinator	(817) 215-0933
Policies & Administrative Regulations	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Pregnancy Program	C&I	Cynthia Elliott, Family, Parenting & Outreach Facilitator	(817) 698-1343
Prekindergarten Program	C&I	Deanne Colley, Coordinator for Early Childhood Education	(817) 215-0198
Professional Development	C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021

## WHO TO CALL

<b>Professional Visits (District)</b>	<b>C&amp;I</b>	<b>Melissa DeSimone, Ed.D., Director of Research, Assessments &amp; Account.</b>	<b>(817) 215-0083</b>
<b>Proof of Enrollment:</b>	<b>Individual Schools</b>		
	<b>Elementary</b>	<b>Campus Office Manager</b>	
	<b>Secondary</b>	<b>Campus Registrars</b>	
<b>Property Taxes:</b>			
	<b>Denton County</b>	<b>Denton Central Appraisal District</b>	<b>(940) 349-3500</b>
	<b>Tarrant County</b>	<b>Tarrant Appraisal District</b>	<b>(817) 284-0024</b>
	<b>Wise County</b>	<b>Wise County Appraisal District</b>	<b>(940) 627-3081</b>
<b>Psychological Services</b>	<b>C&amp;I</b>	<b>Stacey Parker, Special Education Supervisor</b>	<b>(817) 215-0036</b>
<b>Public Information</b>	<b>SUPT</b>	<b>Christie Hobbs, General Counsel</b>	<b>(817) 215-0138</b>
<b>Publications</b>	<b>COMM</b>	<b>Lesley Weaver, Executive Director of Communications</b>	<b>(817) 215-0169</b>
<b>Reckless Driving of NISD Vehicles</b>	<b>FAC</b>	<b>Jim Sadler, Exec. Director of Facilities</b>	<b>(817) 215-0194</b>
<b>Records Requests (Student)</b>	<b>HR</b>	<b>Terri Collins, Records Manager</b>	<b>(817) 215-0074</b>
<b>Records Retention</b>	<b>HR</b>	<b>Terri Collins, Records Manager</b>	<b>(817) 215-0074</b>
<b>Registration:</b>	<b>Individual Schools</b>		
	<b>Elementary</b>	<b>Campus Office Manager</b>	
	<b>Secondary</b>	<b>Campus Registrars</b>	
<b>Regular Review and Analysis of Budgets</b>	<b>FIN</b>	<b>Brian Carter, Chief Financial Officer</b>	<b>(817) 215-0041</b>
<b>Reliant Transportation</b>	<b>Reliant Transportation</b>	<b>Main Number</b>	<b>(817) 698-1287</b>
<b>Requisitions (SAP)</b>	<b>FIN</b>	<b>Mark Vechione, Exec. Director of Purchasing &amp; Outsourced Operations</b>	<b>(817) 215-0123</b>
<b>Research and Survey Requests</b>	<b>COMM</b>	<b>Jerry Cantu, Director of Communications &amp; Community Engagement</b>	<b>(817) 215-0056</b>
<b>Reservations (Conference Rooms)</b>	<b>HR</b>	<b>Pamela Gray, District Receptionist</b>	<b>(817) 698-1023</b>
<b>Response to Intervention</b>	<b>C&amp;I</b>	<b>Jennifer Bailey, District RtI Coordinator</b>	<b>(817) 215-0032</b>
<b>Retirement</b>	<b>HR</b>	<b>Kitty Poehler, Exec Director for Benefits &amp; Risk Management</b>	<b>(817) 215-0071</b>
<b>Safety and Security</b>	<b>FAC</b>	<b>Mike Conklin, Director of Safety and Security</b>	<b>(817) 215-0049</b>
<b>Safety and Training (Bus Transportation)</b>	<b>Reliant Transportation</b>	<b>Rebecca Saylor, Safety and Training Supervisor</b>	<b>(817) 698-1053</b>
<b>SAT (Scholastic Aptitude Test)</b>	<b>C&amp;I</b>	<b>Melissa DeSimone, Ed.D., Director of Research, Assessments &amp; Account.</b>	<b>(817) 215-0083</b>
<b>Scholarships</b>	<b>Individual Schools</b>	<b>School Counselors</b>	
<b>School Complaints:</b>			
	<b>Elementary</b>	<b>C&amp;I</b>	<b>Kim Becan, Exec Director for Elementary Education</b>
	<b>Secondary</b>	<b>C&amp;I</b>	<b>Logan Faris, Exec Director for Secondary Education</b>
<b>School Improvement Plans/Waivers:</b>			
	<b>Elementary</b>	<b>C&amp;I</b>	<b>Kim Becan, Exec Director for Elementary Education</b>
	<b>Secondary</b>	<b>C&amp;I</b>	<b>Logan Faris, Exec Director for Secondary Education</b>
<b>School Messenger (Account Assistance)</b>	<b>COMM</b>	<b>Melissa Shawn, Communication &amp; Web Specialist</b>	<b>(817) 215-0135</b>
<b>School Messenger (Incorrect Numbers):</b>	<b>Individual Schools</b>		
	<b>Elementary</b>	<b>Campus Office Manager</b>	
	<b>Secondary</b>	<b>Campus Registrars</b>	
<b>School Resource Officer</b>	<b>FAC</b>	<b>Mike Conklin, Director of Safety and Security</b>	<b>(817) 215-0049</b>

## WHO TO CALL

<b>School &amp; Student Transfers:</b>			
Elementary	C&I	Kim Becan, Exec Director for Elementary Education	(817) 215-0218
Secondary	C&I	Logan Faris, Exec Director for Secondary Education	(817) 215-0080
School Zone Flashing Lights	FAC	Mike Conklin, Director of Safety and Security	(817) 215-0049
Service Pins	COMM	Cindy Metting, Admin. Asst. for Communications	(817) 215-0171
Service Records (Employee)	HR	Terri Collins, Records Manager	(817) 215-0074
<b>Sexual Harassment Complaints:</b>			
Employees	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0145
Students	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0968
Signal Light Malfunctions	FAC	Jim Sadler, Exec. Director of Facilities	(817) 215-0194
Social Workers (CIS) (Student Services Counseling)	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
Special Education	C&I	Micah Gierkey, Director of Special Education	(817) 215-0075
Speech Tournaments	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Sprinkler Heads, Broken	FAC	Lauryn Graham, Admin. Assistant to the Exec. Director of Facilities	(817) 215-0194
STAAR (State of Texas Assessment of Academic Read	C&I	Leslie Russell, Coordinator of Assessments	(817) 215-0083
Stadium Information	C&I	George Lutkenhaus, Director of Athletics	(817) 698-1041
Strategic Framework	SUPT	Angela Scott, Public Affairs Coordinator	(817) 698-1088
Student Records & Records Requests	HR	Terri Collins, Records Manager	(817) 215-0074
Student Mentoring	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
Student Teaching	HR	Missy Hutson, Director of Elementary Recruitment and Retention	(817) 215-0046
Subpoena	SUPT	Christie Hobbs, General Counsel	(817) 215-0138
Summer School	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0968
Surveys (District)	COMM	Jerry Cantu, Director of Communications & Community Engagement	(817) 215-0056
<b>TEA Certification (Bus Transportation)</b>			
	Reliant Transportation	Tamika Smith, Safety Coordinator	(817) 698-1055
	Reliant Transportation	Rebecca Saylor, Safety and Training Supervisor	(817) 698-1053
<b>Teacher Mentoring and Coaching:</b>			
Elementary:	HR	Missy Hutson, Director of Elementary Recruitment and Retention	(817) 215-0046
Secondary:	HR	Eric Drewery, Director of Human Resources	(817) 215-0164
Technical Support	TECH	Helpdesk	(817) 698-1000
Technology Plan	TECH	Cara Carter, Executive Director of Technology Division	(817) 215-0048
Technology Repairs	TECH	Helpdesk	(817) 698-1000
Texas Scholars	C&I	Jamie Farber, Director of Counseling	(817) 215-0013
Textbook Adoption	C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0149
Theatre	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
Tip-Line (Parent/Student)	FAC	Mike Conklin, Director of Safety and Security	(817) 215-0049
Title I Programs	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
<b>Title IX Coordinator:</b>			
Employees	HR	Kim Barker, Exec. Director of Human Resources	(817) 215-0145
Students	C&I	Mary Seltzer, Ed.D., Director of Student Services	(817) 215-0968
Training (Professional Development)	C&I	Stephanie Espinosa, Ed.D., Exec Dir. of Curriculum & Professional Development	(817) 215-0021
Transcripts:	HR	Terri Collins, Records Manager	(817) 215-0074
	HR	Pamela Gray, District Receptionist	(817) 698-1023
<b>Transportation:</b>			

## WHO TO CALL

	Reliant Transportation	Richard Blatchley, General Manager	(817) 698-1050
	Reliant Transportation	Karen Blatchley, Administrative Assistant	(817) 698-1051
	FAC	Bobby Aucoin, Director of Outsourced Operations	(817) 698-1043
<b>University Interscholastic League:</b>			
	C&I	Audra Rowell, Coordinator of Advanced Academics	(817) 215-0067
	C&I	George Lutkenhaus, Director of Athletics	(817) 698-1041
	C&I	Kevin Lacefield, Ed.D., Exec Director of Fine Arts	(817) 215-0159
<b>Verification of Enrollment (Student Drivers License):</b>			
<b>Individual Schools</b>			
	Byron Nelson HS		(817) 698-5603
	Northwest HS		(817) 215-0340
	Steele AHS		(817) 698-5800
<b>Vocational Programs</b>	C&I	CyLynn Braswell, Executive Director of College Career Readiness & Innovation	(817) 215-0273
<b>Volunteers in Public Schools (VIPS)</b>	COMM	Hailee Fojtasek, Community Engagement & Marketing Specialist	(817) 215-0172
<b>Waivers:</b>			
<b>Student &amp; Calendar</b>	C&I	Carri Eddy, Ed.D., Executive Director of Student Services	(817) 215-0079
<b>Class Size</b>	HR	Missy Hutson, Director of Elementary Recruitment and Retention	(817) 215-0046
<b>Weather Hot Line (School Closings)</b>	COMM	Jerry Cantu, Director of Communications & Community Engagement	(817) 215-0056
<b>Website (Support)</b>	COMM	Melissa Shawn, Communication & Web Specialist	(817) 215-0175
<b>Workers' Compensation/Unemployment</b>	HR	Kitty Poehler, Exec Director for Benefits & Risk Management	(817) 215-0071