

2019 – 2020 Flyer/Nonschool Printed Material Approval Dates

The following schedule signifies the dates flyers/nonschool printed materials will be considered for approval for distribution on the District’s Website. Flyers/nonschool printed material will only be approved on a specified Tuesday date. Flyers/nonschool printed materials not received by the due date will be dated and scheduled for distribution on the District’s Website for the next specified valid distribution period. This timeline will be strictly enforced.

Due Dates for Approval Consideration	Valid Distribution Dates
August 13, 2019	August 20 – September 10, 2019
September 3, 2019	September 10- October 1, 2019
September 24, 2019	October 1 – 22, 2019
October 15, 2019	October 22 – November 12, 2019
November 5, 2019	November 12 – December 17, 2019
December 10, 2019	December 17, 2019 – January 14, 2020
January 7, 2020	January 14 – February 11, 2020
February 4, 2020	February 11 – March 3, 2020
February 25, 2020	March 3 – 24, 2020
March 17, 2020	March 24 – April 14, 2020
April 7, 2020	April 14 – May 5, 2020
April 28, 2020	May 5 – May 26, 2020
May 19, 2020	May 26 – June 16, 2020

- All requests must have a completed *Request for Flyer/Nonschool Printed Materials Approval Form* and any other supporting documentation that may be required.
- A legible original or copy of the material to be distributed on the Website must be submitted with the *Request for Flyer/Nonschool Printed Materials Approval Form*.
- Flyers and nonschool printed materials must adhere to all District guidelines.
- Once the Flyer/nonschool printed material has been removed following the designated valid posting dates, a new *Request for Flyer/Nonschool Printed Materials Approval Form* must be submitted for a future posting of the same material.

The direct distribution of nonschool related materials to students is strictly prohibited.