

# Home Access Center Quick Guide

Navigate to the Northwest ISD website @

[www.nisdtx.org](http://www.nisdtx.org)

Select the *Parents* page either at the top of the screen or the tab near the middle of the screen or click

<http://nac.nisdtx.org/HomeAccess>

The screenshot shows the Northwest Independent School District website. At the top, there is a navigation bar with the district logo, social media icons, and a search bar. Below this is a secondary navigation bar with links for 'Parents', 'Students', and 'Community'. The 'Parents' link is circled in red. Below the navigation bar is a banner for 'About NISD' with the tagline 'Teamwork • Pride • Excellence'. To the right of the banner are three tabs: 'PARENTS', 'STUDENTS', and 'COMMUNITY'. Below the banner is a section titled 'Important Links' which contains a grid of 14 circular icons representing various services. A red arrow points to the 'Home Access Center' icon, which is highlighted with a blue box.

**Parents** **Students** **Community**

**About NISD**  
*Teamwork • Pride • Excellence*

**Important Links**

- Academic Planning Guides
- Academies and Pathways
- Acceleration by Examination
- Adult and Community Education
- Bond Information
- Calendars
- Enrollment Online
- eSch Family
- Family Involvement
- Foreign Exchange Program
- GEM Customer Service Program
- Grading Guidelines
- Green Cord Program
- Home Access Center**
- Immunizations
- M

Scroll down to **Important Links**

and click on Home Access Center

Enter the user name (not your email address) and Password you have been sent by the district or your campus.  
Note, you will be asked to enter security questions the first time you log in.  
**The Password IS case sensitive.**

The screenshot shows the 'Home Access Center' header with a logo of a classical building. Below the header is a 'Login' form. The form contains the following text and fields:

- Header: **Login**
- Text: Please enter your account information for Home Access Center.
- Field: **User Name:** Username
- Field: **Password:** .....
- Link: [Forgot My Username or Password](#)
- Button: Login

Hover over your name in the upper right hand corner. Select My Account. Go down to Old and New Password. Enter the information then click Change Password.

The screenshot shows the user dashboard for Northwest Independent School District. At the top right, there is a user profile area with a dropdown menu containing 'My Alerts' and 'My Account'. A red box highlights the user's name with the text 'Hover over your name' and a red arrow pointing to the dropdown. Below the header is a navigation bar with icons for Home, Attendance, Classes, Grades, and Registration.

The screenshot shows the 'My Account' page. The top section displays user information:

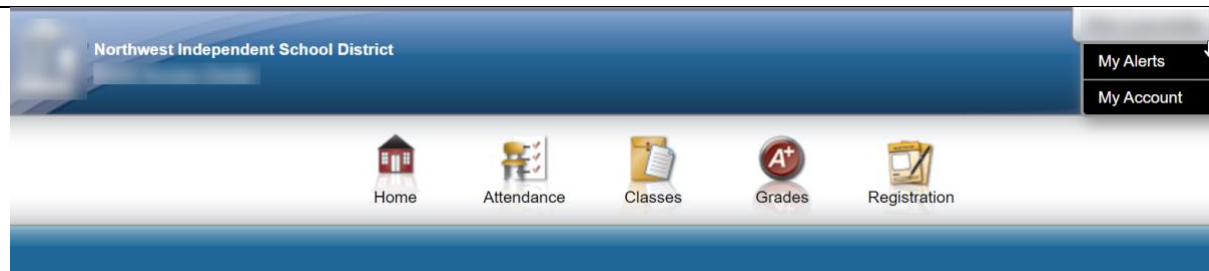
- Name:** [Redacted]
- Address:** [Redacted]
- Logged in as:** [Redacted]
- Email Address:** [Redacted]
- Last successful login:** 11/29/2018 8:41:21 AM

Below this is the 'Change Password' section, which includes three input fields:

- Old Password:\*** [Redacted]
- New Password:\*** [Redacted]
- Confirm New Password:\*** [Redacted]

A 'Change Password' button is located at the bottom of the section.

Hover over your name and select My Alerts. Here you can subscribe to email alerts.

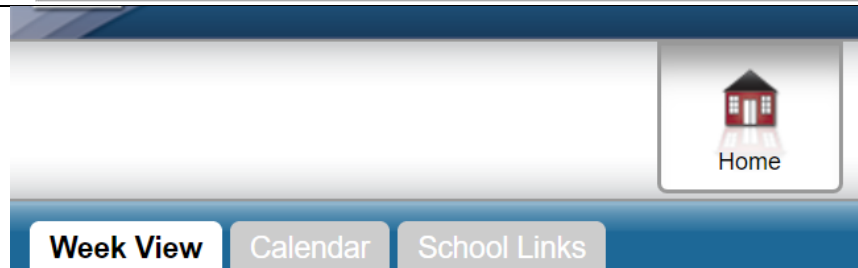


### My Alerts

#### Alerts for Luscombe, Dakota Ann

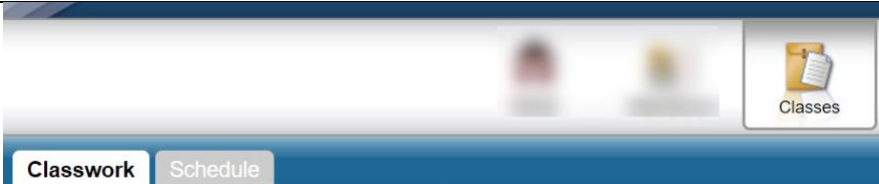
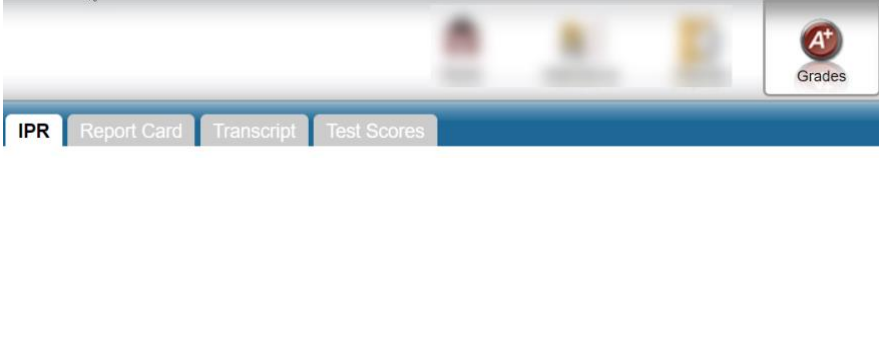
Alert Type	Email	Mobile Push	Alert Details
Attendance	<input type="checkbox"/>	<input type="checkbox"/>	Limit alerts to specific absence codes.
Classwork	<input type="checkbox"/>	<input type="checkbox"/>	If my student receives an assignment average below <input type="text"/> % or above <input type="text"/> %.
Interim Progress	<input type="checkbox"/>	<input type="checkbox"/>	I would like to receive Interim Progress alert when it becomes available.
Report Card	<input type="checkbox"/>	<input type="checkbox"/>	I would like to receive Report Card alert when it becomes available.

Week View is current students schedule. Calendar shows assignments issued. School Link are various links available.



Month View displays attendance.



<p>Classwork will display assignments with grades. Schedule displays the students schedule.</p>		
<p>IPR are the student's Progress Report grades. Report Card are the student's Report Card grades. Transcript is the student's transcript (if applicable) Test Scores are Texas assessment test scores</p>		
<p>Demographic displays transportation (if applicable) and contact information.</p>	