

**OFFICIAL MINUTES  
BOARD OF TRUSTEES  
NORTHWEST INDEPENDENT SCHOOL DISTRICT  
May 28, 2013  
REGULAR MEETING**

The meeting was called to order at 6:00 P.M. by President Mel Fuller in the Northwest ISD Board Room, 2001 Texan Drive, Fort Worth, TX 76177.

**CLOSED SESSION**

Pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074, and 551.076 the Board went into executive session at 6:01 P.M. in the Northwest ISD Executive Board Room, 2001 Texan Drive, Fort Worth, TX 76177. The Board ended executive session at 6:58 P.M.

**OPEN SESSION**

The regular meeting resumed at 7:11 P.M. in the Northwest ISD Board Room, 2001 Texan Drive, Fort Worth, Texas 76177. Dr. Karen Rue gave the invocation followed by the pledge to the American Flag and the pledge to the Texas Flag. The pledges were led by students from Northwest High School.

**REGULAR MEETING** Mr. Fuller, Mr. Wright,  
**MEMBERS PRESENT:** Ms. Copp, Mr. Schluter, and Ms. Holland

**MEMBERS ABSENT:** Dr. Laney & Mr. Jones

**OTHERS PRESENT:** Dr. Rue, Dr. Gindt, Mr. McCreary,  
Mr. Graswich, Ms. Nail, and Dr. Chevallier

**ADMINISTER OATH OF OFFICE:**

Brenda Withers, notary public, administered the oath of office to Judy Copp and Anne Davis-Simpson.

Mel Fuller announced that Kerry Jones had submitted a letter of resignation for Place 6 as board trustee and that the Board had accepted this resignation.

**NO. 7132 APPROVE ELECTION OF OFFICERS: PRESIDENT, VICE PRESIDENT, AND SECRETARY:** It was moved by Mr. Schluter and seconded by Mr. Wright to designate Mel Fuller as the President, Josh Wright as the Vice President, and Devonna Holland as the Secretary of the Northwest ISD Board of Trustees. Motion carried unanimously 6-0.

**2506**

Numbers were drawn for seating placement.

**RECOGNITIONS:**

Kay Granger Elementary School was recognized for being named a National School of Character. The Paraeducators Academy - Gold Star Award recipients were recognized. Kitty Poehler and Cheryl Kacvinsky were recognized for receiving the TASB Risk Management Fund Innovation award. LEAP and LEAD participants were recognized.

**REPORT AND ACTION ITEMS:**

**NO. 7133 APPROVE THE ORGANIZATION OF THE BOARD OF TRUSTEES:**

It was moved by Mr. Schluter and seconded by Ms. Copp to approve the designation of signatories as the President and Secretary, with the Vice President as the alternate and authorize the District to continue to use the present check-signing plate until a new one can be secured.

Designate Judy Copp as the delegate and Josh Wright as the alternate to represent the District at the 2013 TASB Delegate assembly.

Designate Mark Schluter as the voting representative from the Board of Trustees to represent the District at the City of Fort Worth tax increment reinvestment zone number two board meetings.

Designate Mel Fuller as a voting representative from the Board of Trustees for the North Texas Council of Governments general assembly.

Designate Mark Schluter as the voting representative from the Board of Trustees for Communities in Schools (CIS).

Designate Devonna Holland as a voting representative from the Board of Trustees for the Northwest ISD Education Foundation (NEF).

Designate Josh Wright as the representative for the Northwest Community Partnership.

Motion carried unanimously 6-0.

2507

**NO. 7134 APPROVE CONSENT AGENDA:** It was moved by Mr. Wright and seconded by Holland to approve the consent agenda as submitted:

- A. Personnel recommendations, including reorganizing and assigning administrative duties and titles, extensions, hiring, and/or renewal/non-renewal of contracts of individual teachers, administrators, principals, support staff, assistant superintendents, and resignations.
- B. CSP #013014-04-010 for electrical services (annual).
- C. CSP #013014-04-011 for kitchen equipment repair/services (annual).
- D. CSP #013014-04-012 for HVAC services (annual).

- E. CSP #013014-04-013 for other operating services (annual).
- F. CSP #013014-04-014 for plumbing services (annual).
- G. CSP #013014-04-015 for vehicle/heavy equipment repair/services (annual).
- H. CSP #013014-04-016 for JOC for minor facility services/construction trades (annual).
- I. CSP #010-015-05-025 for renewal of waste management and single stream recycling services.
- J. One-year extension of the agreement to use the Keller Swim Center for the practice facility for Northwest High School and Byron Nelson High School according to the five-year agreement through the 2017-2018 school year.
- K. Grant from the State Energy Conservation Office (SECO) to accept \$80,600.00 to install two wind turbines and a solar array to be constructed at the outdoor learning center.
- L. Memorandum of understanding (MOU) between Northwest ISD and West ISD for the relocation, use and return of five portable buildings.
- M. Utility easement for Oncor Electric to establish the electrical service for Cox Elementary School.
- N. PDAS appraisers and the 2013-2014 appraisal calendar.
- O. Extension of the interlocal agreement with TASB for casualty insurance.
- P. 2012-2013 Region XI contract for administrative and business services, comprehensive services, instructional services, and technology.
- Q. NISD Student Code of Conduct.

Motion carried unanimously 6-0.

**NO. 7135 APPROVE NAMING OF PRINCIPAL FOR O. A. PETERSON ELEMENTARY SCHOOL:** It was moved by Ms. Holland and seconded by Mr. Wright to approve naming Jofee' Tremain as the Principal of O. A. Peterson Elementary School as recommended by the administration. Motion carried unanimously 6-0.

2508

**NO. 7136 APPROVE NAMING OF PRINCIPAL FOR HASLET ELEMENTARY SCHOOL:** It was moved by Ms. Copp and seconded by Mr. Schluter to approve naming Cynthia Webber as the Principal of Haslet Elementary School as recommended by the administration. Motion carried unanimously 6-0.

Kitty Poehler presented the selection of Unum as the long term disability provider for discussion.

Damon Edwards, Karla Burkholder, and Carl Shawn presented the Northwest ISD 2013-2014 Long-Range Technology Plan.

Dr. Gary Gindt presented the results from the 2013 safety and security audit.

Jerhea Nail presented results from the 2012-0013 staff survey.

Jon Graswich presented the April financial and investment report and the 2013-2014 budget update.

There were no items removed from the consent agenda for consideration.

Mel Fuller presented the Board president's report.

Dr. Rue presented the superintendent's report.

**NO. 7137 ADJOURN:** It was moved by Mr. Schluter and seconded by Mr. Wright to adjourn at 9:22 p.m. Motion carried unanimously 6-0.

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Mel Fuller, President

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Devonna Holland, Secretary